



राष्ट्रीय प्राकृतिक चिकित्सा संस्थान, पुणे
NATIONAL INSTITUTE OF NATUROPATHY, PUNE

Date: 01.11.2018

**A brief Report of Swacch Bharat Abhiyan initiated by
National Institute of Naturopathy**

In compliance to the Office Memorandum No. Z.28015/182/2018-PP&C dated 03.10.2018 of Ministry of AYUSH, received to this office on 04.10.2018, the Institute observed Undertaking of campaign, "Swachhta Pakhawada" from 16th October to 30th October, 2018. The day to day activities performed by NIN, Pune as follows:

16.10.2018 To 17.10.2018:- All sections identified and made a list of unserviceable / obsolete files, e-waste items, electrical and electronic items, furniture etc. for its weeding out.

18.10.2018 To 20.10.2018:- White washing / painting of New Treatment Section Building (OPD), the Contract work have been awarded to CPWD amounting to Rs. 8,19,000/-. White Washing/ Painting work is under process.

21.10.2018 To 22.10.2018:- Repairs/ Replacement of defective electrical gadget and sanitary fittings are done as per sections requirement.

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23.10.2018 :- NIN Staff & Students performed Nukkad Natak in and around Institute and carried out awareness campaign among the people.

24.10.2018 To 26.10.2018:- Unwanted old records i.e. Total 150 file and 22 Registers were weeded out as per Record Retention Schedule by all Sections.

27.10.2018 To 30.10.2018:- Campus of the Institute, Corridors, Stairs, Parking lots, Wash rooms, Passages were thoroughly cleaned and dusted. In continuation of the Campaign cleaning and dusting work of Work Stations, Computer, Printers was exhaustively checked and cleaned. Staff, Students, Doctors cleaned their working areas with broom and dust pan. Unclean areas were cleaned by dusting through mop with the help of Housekeeping agency.

(Prof.(Dr) K. Satya Lakshmi)
Director



Officers & Staff of the Institute cleaning the Campus



Staff of the Institute were reviewed and weeded out as per Record Retention Schedule by all Sections



unserviceable, obsolete and unusable stationery, e-waste items, electrical and electronic items, furniture etc. were weeded out



Director & Officials are segregate the old records for weeding out



Nukkad Natak performed by Staff & Students of the Institute



Student of the Institute giving Hand Washing training to Children